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Bluntisham Parish Council
Minutes of the Hall Management Committee (HMC)
Monday 15th February 2016 at 8.00 pm at Bluntisham Village Hall

Present: Mr Roly Searle, Mrs Kathy Searle, Mr Gary James, Mr Mark Berg, Mrs Anne Parsons, Mrs Tracey Davidson (Clerk)

Also present: Mrs Joan Gutteridge

	Open Forum – Mrs Joan Gutteridge, on behalf of Mr & Mrs Larkin, asked why the rate is more for the hire of the hall for Bingo and less for the Over 60’s hire. Did the committee know that the Bingo are charged for setting up and clearing away. The committee advised if the hirers are unhappy with the charge they are to contact the clerk directly.	Action
917	Declaration of Interest for items on the Agenda – Mr Mark Berg item 923	
918	Apologies for absence –Mr Mike Francis	
919	Minutes of the meeting dated 11th January 2016 to be approved and signed - Minutes approved and signed by the Chairman. (<i>Proposed Mr Mark Berg, Seconded Mr Gary James. All Agreed</i>)	
920	Matters arising from previous minutes – None.	
921	Community Event 2016 - Mr Mark Berg confirmed that the parish council agreed that the events committee, made up of Mr Mark Berg, Mr Rob Gore, Mr Alan Moules and Mrs Philippa Hope, could make the arrangements for the event on the 13 th August and report progress to each committee as applicable. The clerk agreed to help when needed.	Mark Berg
922	Hall Hire Agreement – It was agreed to keep the main cleaning of the hall floor as the caretakers role, therefore the clerk is to make sure the caretaker is aware the floor must be cleaned at the time of locking up or the next day to suit the hall bookings, following a party in the hall. It was agreed that the clerk is to add detail regarding security required for 18 & 21 st parties in the hall. (<i>Proposed Mr Mark Berg, seconded Mrs Anne Parsons. All agreed.</i>)	Clerk
923	Village Hall Brochure – The clerk sent details to Mrs Jo Berg along with photographs for the new brochure. Mrs Berg advised she would have a draft by 26 th February. It was agreed to keep advertising out of the brochure initially but to review at a later date and include detail on the following: outside bars, catering, cakes, flowers, discos, chair covers, balloons, etc	Jo Berg
924	Marquee hire – The clerk is to create a separate hire agreement for the marquee with the main point being to return it dry. Mr Roly Searle is to ask the Blasters if they can accommodate the marquee being stored in the old village hall. It was agreed the hire rate will be £50 for the weekend with a £100 refundable deposit and it must remain in the village. Community groups can use it free of charge. (<i>Proposed Mr Mark Berg, Seconded Mrs Anne Parsons. All agreed</i>)	Clerk/Roly Searle
925	Any other matters for consideration – The clerk gave an update on the following actions from the previous meeting: <ul style="list-style-type: none"> • The rear lobby will be decorated w/c 18.4.16 • The flowerbeds will be cleared asap and the invoice sent 1.4.16 • The Health & Wellbeing event is being discussed now and further details will be shared in due course. • The outstanding dates for unlocking and locking up of the hall during the caretakers holiday were allocated and the clerk is to send a summary to all committee members. Those who are sharing keys must make sure they pass 	All

	<p>it on when they have finished with it.</p> <p>Mr Roly Seale advised the main football pitch has a dip returning again and requires some filling and seeding at the end of the season. The clerk is to obtain quotes for the next meeting.</p> <p>Mr Mark Berg agreed to fixing the old school bell to the hall foyer. The committee thanked Mr David Gedye for the restoration of the bell and new case and asked if he would be willing to put some text together explaining its history.</p>	Clerk
926	<p>Date of next meeting – Monday 21st March 2016 at 8pm</p> <p>Meeting closed at 9.15pm</p>	